MATCHING EMPLOYER GIFTS

- Ask your organization or company’s leadership or Human Resources department if they participate in an employee gift match program.

- If so, request the matching gift form (this can usually be obtained from the Human Resources department or an online portal).

- Submit the form to the appropriate personnel or intranet site.

- The employer will validate that the donation was submitted to an eligible nonprofit, and will send a check of the same value (or higher, depending on the parameters of the program) to your organization or company.